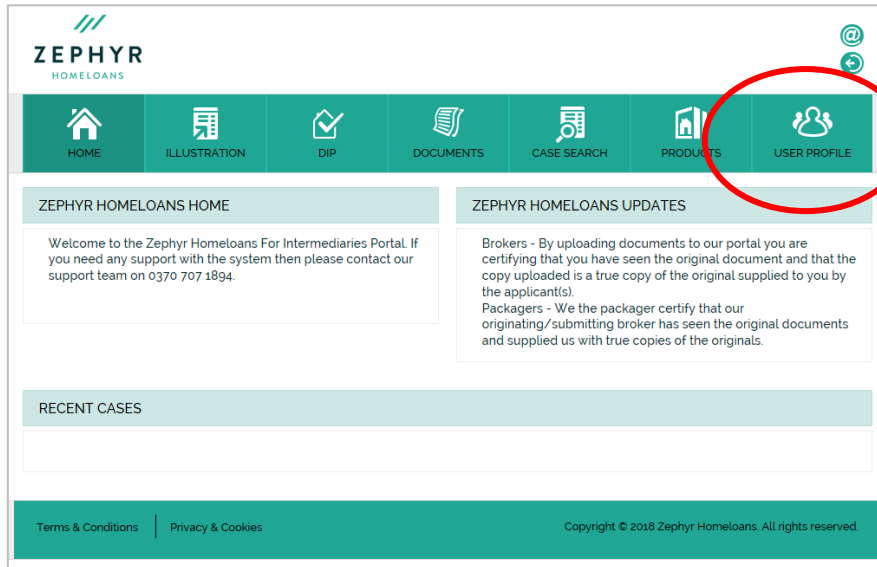


Selecting a Mortgage Club

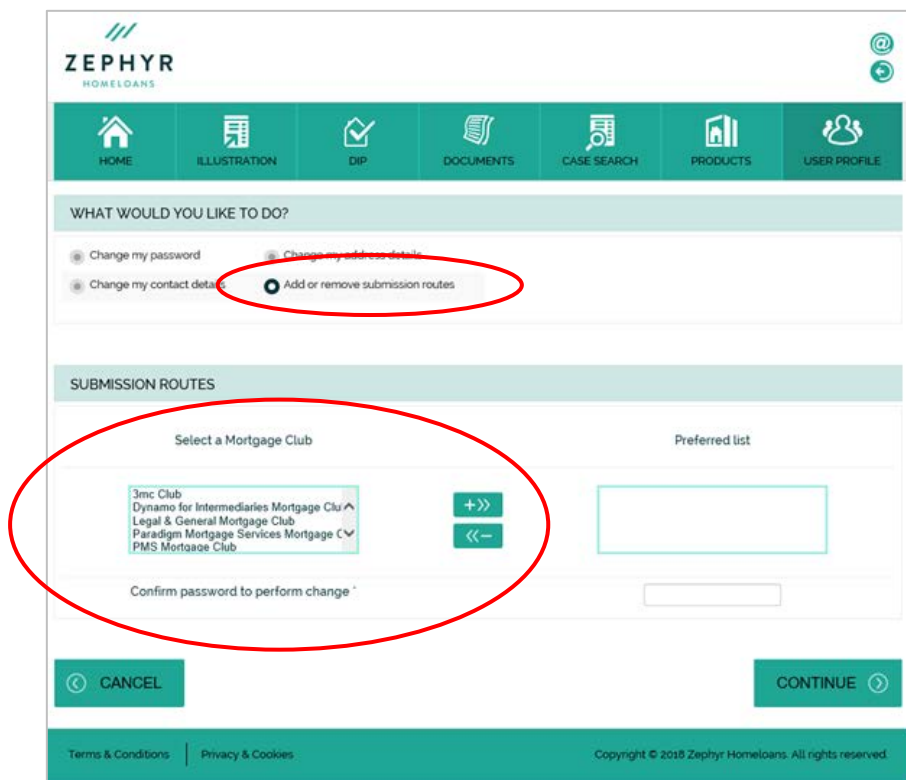
Step 1

- Once you have registered and have logged on to the Zephyr Online Portal, select **User Profile** at the top right of the page.



Step 2

- Select **Add or remove Submission Routes** from the **What would you like to do?** list.
- Select your preferred Club/s from the **Select a Mortgage Club** list and then click on the arrow button to transfer them into your preferred list.
- To confirm the change enter your password and click **Continue**. Your selected Club/s will now appear in your preferred list.



Step 3

- You can then start an application in the normal manner.
- As part of the application process you will be asked to confirm your submission route. You will need to select you are submitting via a Mortgage Club and will then have the option to select your chosen club from your preferred list.

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